Human Resource Professionals of Central PA

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

Human Resource Professionals of Central PA – Chapter #0644
Board of Directors' Meeting Agenda
July 9, 2024

Participants: Jackie Williams, Danielle Schreader, Andrea Wandling, Emily Thoman, Darice Mayhew, Mark Clarke, Shannon McCurdy, Amanda Price, Katherine English, Christine Keyser, Elyse Perry, Dale Redmond

[Participants via Zoom:]

[**Not in attendance**:] Emily Clemmer, Addeline Alaniz Edwards

Call to Order: The meeting was called to order at 8:04 a.m.

A motion to approve the June 2024 Board meeting minutes was made by Darice Mayhew and seconded by Danielle Schreader with all in favor.

Treasurer's Report – Danielle Schreader

- We took in $780.00 this month for membership fees using the Summer Promo. Without the Promo, our revenue in this department would have been $560.00 more but we can justify this loss in potential revenue by looking at the fact that with the lower amount of $780.00, we are still at 77% of revenue goal for the year compared to last year when we were only at 73% by June 30, 2023.
- Those in the study group took advantage of the promo.

Old Business – Jackie Williams

- N/A

New Business – Jackie Williams

- Central Penn Business Journal interviewed Jackie and she discusses HRP Of CPA.
- Gettysburg is coming up PA SHRM.
- Annual membership audit- preliminary work needed, legacy questions

Core Leadership Area (CLA) Reports

- **Membership – Addeline Alaniz Edwards**

- Annual membership audit: there is preliminary work needed and help with legacy questions.
- Promotion will end July 31st.

- **Membership Engagement – Mark Clarke**
  - Update on Spring Networking event, small but powerful group and it was successful.
  - Cancelled summer networking with logistics it is not going to work.
  - Still planning to connect with the Diversity Chair on collaboration.
  - Welcome call for the last 3 members that have joined.

- **Programs – Andrea Wandling**
  - The June meeting had 72 registrants with 52 in attendance.
  - 19 responded to QR code but only 3 through StarChapter.
  - Good responses overall; more things they would like to hear about employee investigation notes.
  - Breakfast went well.
  - Upcoming 2024 Chapter Meetings:
    - July 23rd - Virtual: Who's Next: Mentorship & Succession Planning - Tannisha Fuentes - Speaker
      No Sponsor
    - August 27th – Virtual: Denise Elliott with McNees, Wallace & Nurick – "Updates on Legalized Marijuana in the PA Workplace."
      No Sponsor
    - September 24th – In-Person: Diversity Committee
      Sponsor: JFC Staffing (Gold Sponsor)

- **Communications – Darice Mayhew**
  - Conference push will be coming.
  - Anything that is out of date on the website continue to send to Darice.
  - Theme for communications: Trends in HR "running into the storm" as communicated by SHRM CEO Johnny Taylor during SHRM24- strategy for 2025 to align chapter meetings.
  - Idea: provide links to SHRM webinars or webcasts.

- **Conference – Emily Clemmer**
  - **Speakers**
    - Contacted and updated 7/6/2024

- Marketing
  - Call for Sponsors
  - Announce Keynote Speaker/Topic
  - Teaser of Registration Opening/Early Bird Rates
  - Announce Registration/Early Bird Rates
  - Update Conference Page on our Website

- **Diversity – Amanda Price**
  - Mauricio sent the website information and SHRM credit application; she is going to work with him more because summary may be too brief to get an immediate approval.
  - Fall networking.

- **Foundation – Christine Keyser**
  - Ideas for conference.
  - Don't forget to make donations. Steps below:
    1. Go to https://donate.shrmfoundation.org/
    2. Log in to your account
    3. Select the amount of donation or enter in custom amount ($30 is encouraged by SHRM).
    4. Select "SHRM Chapter Funds" from drop down menu.
    5. Select "Pennsylvania" from the state drop down menu.
    6. Select "HR Professionals of Central PA" from the drop down menu.
    7. Check the box to indicate that you are a representative of this chapter.
    8. Click "continue".
    9. Complete payment.

- **Legal/Legislative – Kathryn English**
  - Will survey upcoming lunch & learn.
  - Purposely short; about 30 minutes.

- **Professional Development – Shannon McCurdy**
  - Received the lunch & learn credit approval.
  - New member but old member leaving.
  - Excitement over study group; first night
  - 14 participants with a potential 2 paying for their materials.
  - Most instructors are returning but if anyone is interested put their name in chat.
  - Strategy conversations for 2025 have begun and identifying topics now.

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

- **Workforce Readiness/College Relations – Elyse Perry**
  - Speakers prepared for July meeting with topics being on mentorship.
  - Connect with Andrea for small logistics.
  - Another member added to committee.

- **President and Officers Report – Jackie Williams**
  - N/A

- **Round Table Discussion**
  - Providing information to members or new FLSA OT rule; providing foundations of HR to members such as laws and regulations.
  - Upcoming changes to Wage and Hour and Noncompete and more, we should strategize on communicating this throughout the chapter.

Adjournment
A motion to adjourn was made by Shannon McCurdy and seconded by Darice Mayhew with all in favor. The meeting was adjourned at 9:03 a.m.