Human Resource Professionals of Central PA

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

Human Resource Professionals of Central PA – Chapter #0644
Board of Directors' Meeting Minutes
8/13/2025

Participants: Darice Mayhew, Tyler Quinn, Mark Clarke, Daria Warner, Shannon McCurdy, Hattie McCarter, Dale Redmond, Elyse Perry, Andrea Wandling, Christine Keyser, Katherine English

[**Not in attendance**:] Jackie Williams, Emily Clemmer

Call to Order: The meeting was called to order at 5:07 p.m.

A motion to approve the July 2025 Board meeting minutes was made by Shannon McCurdy and seconded by Andrea Wandling with all in favor.

Treasurer's Report – Tyler Quinn

- **July 2025 Financial Summary**
  Accounts (as of July 31, 2025)
    - Fulton Checking: $96,568.99
    - Investment – SEI: $107,692.31
    - Credit Card Liabilities: $36.02
      (Christine's Card: $0.00, Dani's Card: $36.02)

  Operating Revenue
    - Revenue: $8,305.00
    - Expense: ($2,557.49)
    - Net Operating Revenue: $5,747.51

  YTD Summary (Jan–Jul 2025)
    - Total Revenue: $52,070.00
    - Total Expenditures: $25,134.70
      - Net Revenue: $34,887.56 *(includes investment gains/losses as shown in Net Revenue line on Statement of Activity)*
- **Credit Card/Bank - No update**

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Old Business – Darice Mayhew

- Reminder - Communications is the August chapter meeting highlight
- Reminder - Membership Committee is the newsletter highlight
- PA SHRM Annual Conference (Volunteers)- hoping to achieve 4 volunteers to aide in winning the $500 award for 2026 from PASHRM
- 25 Year Celebration Update- we have 18 legacy members that we will extend their membership through 2026 for free to honor their tenure as HRPCPA members.
- 2026 Programs Director- we still have a vacancy for this role and Immediate Past President Jackie Williams complete these duties in the interim; Jessica Schneck officially looking to fulfill the Professional Development Director role.
- Dept of State Business Filing- articles have been filed; expense of $150.

ACTION ITEM: Social Media marketing for Programs Director

New Business – Darice Mayhew

- 2026 Meeting Locations- due to service issues we have encountered lately with Central Penn, shopping other venues; due to pricing and space HACC(2nd Fl seats, 108) was identified and a hold was placed for meeting dates. We will still use Central Penn for the annual Legal & Legislative new year meeting since it is usually the largest meeting and due to HACC not having our Feb in-person date, we should flip Feb to virtual and April to in-person or leave at Central Penn. Due to dates for 2026 were already filled this early in 2025, we need to look for another venue for 2027 now.
- Raffle Basket for PA SHRM Conference (**Action:** Foundation)
- Chapter of the Year Nomination- Darice has nominated us for chapter of the year.
- Annual SHRM Membership Audit - Due 9/30 (**Action:** Membership Director)
- CAPHRA Dissolution & Charles Sciotto Fund/Scholarship Opportunity- $77k scholarship that they want to entrust HRPCPA to become administrators for. Scholarship is for public service government employees for professional development of HR Professionals however, if they want us to administrate, asking the scholarship be made available to all members of HRPCPA.

ACTION ITEM: Decision for Central Penn needs to be made because both HACC and Central Penn are holding dates.1:1 between Darice and Mark to help with SHRM audit.

Core Leadership Area (CLA) Reports

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- **Programs – Andrea Wandling**
  - Diversity chapter meeting for September with Dan Foglia
  - December information is in.
  - Polled suggestions- HR & AI was a big one, than the usual leadership, critical conversations.
  - We will exceed the budget for food and speakers with gift budget planned at $250.
  - 2026 offer speakers a certificate from HRPCPA.
- **Professional Development – Shannon McCurdy**
  - Student and Instructor orientations are done and ready to get started for first week next week with 19 students.
  - Jessica Schneck is ready to step in Professional Development chair.
- **Diversity – Hattie McCarter**
  - Feedback on how to move forward with addressing humanity and civility.
  -
- **Conference – Emily Clemmer/Emily Hennessey**
  - Emily Hennessey (successor) in attendance for Emily Clemmer.
  - Speakers have been confirmed for breakout sessions just waiting for finalization from Emily Clemmer.

- **Round Table Discussion**
  - Any outstanding items from other CLAs not highlighted above.
    - Foundation- Baskets for conference; uses GiveSmart for donations.
    - Legal & Legislative- link for January questions, looking to continue with lunch and learns-topics discussed Fleet Legal & Union 101

Adjournment

A motion to adjourn was made by Christine Keyser and seconded by Shannon McCurdy with all in favor. The meeting was adjourned at 6:48 pm.