Human Resource Professionals of Central PA

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

Human Resource Professionals of Central PA – Chapter #0644
Board of Directors' Meeting Minutes
7/8/2025

Participants: Andrea Wandling, Christine Keyser, Hattie McCarter, Tyler Quinn, Darice Mayhew, Dale Redmond, Elyse Perry, Shannon McCurdy, Mark Clarke, Emily Clemmer, Katherine English,

[Participants via Zoom:]

[**Not in attendance**:] Jackie Williams, Daria Warner,

Call to Order: The meeting was called to order at 8:05 a.m.

A motion to approve the June 2025 Board meeting minutes was made by Andrea Wandling and seconded by Katherine English with all in favor.

Treasurer's Report – Tyler Quinn

- Have not received month end report for June.
- Introducing a new way to submit invoices; streamlining invoice submissions and audit trail; this will also set up for future success when transitioning.
- Still need to complete State filing.
- Still need to open a checking account with Link Bank.

Old Business – Darice Mayhew

- Reminder - Workforce Readiness & College Relations is the July chapter meeting highlight AND newsletter highlight.
- PA SHRM Leadership Conference, 7/25 – confirmation of board members attending.
- 25 Year Celebration Update (9/17)
    - An update from Membership Committee for legacy member contact.
    - We have received 3 legacy member testimonials.
    - Gift ideas- something customized, coffee mug, yeti/stanley, plaque/lapel pin, professional bag.

New Business – Darice Mayhew

- Doodle Poll for August Planning Session- still missing 4 board member responses.

- Summer membership discount drive.
- 2026 chapter meeting location- Central Penn has been struggling lately, ideas for another meeting space, HAC, Best Western, Harrisburg University (parking may be an issue), Eshore, Giant community room.

Core Leadership Area (CLA) Reports

- **Membership – Mark Clarke**
  - 333 Active members.
    - Progress has been made with ambassadors and several have been assigned. There are several still outstanding.
    - Reaching out to Legacy Members continues today.
    - Big Kudos to Daria for the HR BINGO networking event.
    - SHRM Audit- Need Guidance.
- **Membership Engagement – Daria Warner**
  - Working on Fall Networking event, so far November, reached out to Midwest Bank.
  - Refresh committee page, include a QR code, business cards with links with information about chapter/committee; 30 sec video with everyone talking about their committee to add to website and social media, linktree.

- **Programs – Andrea Wandling**
  - 62 attendees to meeting with 95 registered.
  - Feedback was for the most part good but did have one negative comment.
  - Central Penn- addressing the issues at Central Penn, food wasn't good, no heads up on issues like the plastic, no center pieces, BOE doesn't match when we get there.
  - Last in-person September.
  - Low registration for July Chapter meeting.
- **Professional Development – Shannon McCurdy**
  - Update on study group and lunch & learns activities (link provided below)
    - **https://mcneesit-my.sharepoint.com/:w:/g/personal/smccurdy_mcneeslaw_com/ERB17_qB4xZIiBh_29YtYk0B-DtZEd5HMGzFLmWevxKTDg?e=bJcxkK**
    - Reviewing the agreements, have a different agreement for those that pay for their material
    - Additional changes for 2026 year for the agreements
    - Working on the paperwork to finalize 2025 study group
- **Legal/Legislative – Katherine English**

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  - Good feedback on Risk and Mitigations series; looking at other series topics for 2026 such as Union 101.
  - Putting survey topics together for a 2026 master resource list.
- **Diversity – Hattie McCarter**
  - Secured speaker for Dan Foglia- topic civility
- **Workforce Readiness/College Relations – Elyse Perry**
  - Speaker for July Chapter meeting is a committee member.
  - Outreach was done in the spring- Central Penn, Harrisburg University, Shippensburg partnerships built.
  - Central Penn has a newsletter that we can advertise in.
  - Want to create a space for New Professionals and Students- did a survey but only got back a few responses; how can those that have less than 3 years of experience be identified, wants to build for her sessions.
- **Conference – Emily Clemmer**
  - Final speaker confirmed, line up for conference is complete.
  - Working to open registration this week.
  - $1500 total in Opening and Closing keynote- one of the fees goes to everyone getting a book.
  - Sending speakers that were not selected information on programing and lunch and learn opportunities for 2026.
  - Board members and conference committee members are usually free.
- **Foundation – Christine Keyser**
  - Submitted something for the newsletter.
  - Action: what should we do for the 25th celebration.

Action Item: Game of chance license for the conference.

- **Communications – Dale Redmond**
  - **N/A**
- **President and Officers Report – Darice Mayhew**
  - National SHRM quick debrief.

- **Round Table Discussion**
  - N/A

Adjournment

A motion to adjourn was made by Christine Keyser and seconded by Emily Clemmer with all in favor. The meeting was adjourned at 9:08 a.m.