Human Resource Professionals of Central PA

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

Human Resource Professionals of Central PA – Chapter #0644
Board of Directors' Meeting Agenda
November 18, 2025

Participants: Jackie Williams, Mark Clarke, Darice Mayhew, Emily Clemmer, Hattie McCarter, Katherine English, Daria Warner, Shannon McCurdy, Christine Keyser, Tyler Quinn, Elyse Perry, Dale Redmond

[Participants via Zoom:]

[**Not in attendance**:] Andrea Wandling

Call to Order: The meeting was called to order at 8:05 a.m.

A motion to approve the September 2025 Board meeting minutes was made by Emily Clemmer and seconded by Mark Clarke with all in favor.

Treasurer's Report – Tyler Quinn

- $10,000 limit on credit card approval.
- Moving forward with a formal approval process for expenses that will limit and/or eliminate reimbursements.
- Robert Morris has not provided full financial for the full year as of this meeting.

Old Business – Darice Mayhew

- Currently waiting on the TFFC vote to finalize HRPCPA as scholarship administrator for the Charles Sciotto Scholarship fund; call for those that want to help with developing the program.
- $3000 CAPHRA funds were transferred to transition their members to HRPCPA.
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New Business – Darice Mayhew

- 2026 Sponsorships packages will remain the same for Platinum, Gold and Silver.
- Adding series sponsor packages for Legal & Legislative and Professional Development lunch & learns. Packages will come with complimentary Spring/Fall networking event sponsor privileges.

Core Leadership Area (CLA) Reports

AFFILIATE OF SHRM BETTER WORKPLACES BETTER WORLD™

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- **Membership – Mark Clarke**
  - We have 369 members. Our stretch goal for this year was 400 so we're inching closer. See above in agenda for Caphra update and below to regarding audit follow-up.
  - Completed the audit and now working through the re-submittal process. We have emailed all "inactive/past" members who are still SHRM members and changed membership status of existing HRP members who are no longer SHRM members.
  - Added one more committee member, Audra Fine.

- **Membership Engagement – Daria Warner**
  - Fall networking event was successful; packed about 3000 lbs of pasta for food bank and then met at Chili's for networking event.
  - Beginning Spring networking event planning now.

- **Programs – Andrea Wandling**
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- **Professional Development – Shannon McCurdy**
  - Study group concluded with a celebratory dinner.
  - One study group member did not meet the terms of the contract; will partner with Kat and the Legal & Legislative team on contract enforcement.
  - 2026 planning underway with possible collaboration with Legal & Legislative and employee engagement series
- **Legal/Legislative – Katherine English**
  - Engagement Mini-Series in which Jessica was interested:
    - MANAGEABLE, LLC - Kevin Earnest - Engage to Get Engagement: How HR Can Help Managers Be More Effective
    - Conley Consulting, LLC - Marie Conley - HR Archeologists Wanted: Unearthing Generational Strengths to Build Connection, Engagement & Belonging
    - Gallagher - Kathleen Schultz - Broken Bonds: Navigating the Trust Crisis and Its Ripple Effect on Business and Employee Wellbeing
  - Request to submit resource survey.
  - No need to reprint handouts for January meeting due to Emily collecting ones that were not used at Conference.
- **Diversity – Hattie McCarter**
  - No updates on March meeting at this time.
  - Interested in future collaborations with other committees.
- **Workforce Readiness/College Relations – Elyse Perry**

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  - The committee will be participating in the student SHRM chapter meeting at Penn State.
  - Engaging with colleges again with the Workforce Readiness survey.
  - Had another member join committee bringing committee size to five.
- **Conference – Emily Clemmer**
  - Paper surveys were more successful with 72 completed for conference.
  - Officially received final check from conference; we missed LY by $300, filling 14 out of 16 tables which still is good with the added expense of paying keynote speakers this year in the amount of $3000 ($1500 each).
  - May need to find a new venue for 2026; to book the conference date more than six months in advance we will need to book rooms as well.
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- **Foundation – Christine Keyser**
  - If you have not done so, please make your donations to the SHRM foundation.

- **Communications – Dale Redmond**
  - N/A
- **Past President Report – Jackie**
  - Onboarding new role, Certification Director which will be held by Shannon McCurdy, formerly Professional Development Director. This will cover SHRM and HRCI PDC approvals.
  - David Zetter has been notified

- **Round Table Discussion**
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Adjournment
A motion to adjourn was made by Christine Keyser and seconded by Katherine English with all in favor. The meeting was adjourned at 9:13 a.m.