Human Resource Professionals of Central PA

PO Box 285, Lemoyne, PA 17043 info@hrpcpa.org

Human Resource Professionals of Central PA – Chapter #0644
Board of Directors' Meeting Minutes
February 10, 2026

Participants: Darice Mayhew, Jackie Williams, Mark Clarke, Emily Clemmer, Katherine English, Daria Warner, Jessica Schneck, Ellen Arevelo-Barrera, Christine Keyser, Elyse Perry, Andrea Wandling, Emily Hennessey, Shannon McCurdy

Not in attendance: Hattie McCarter, Dale Redmond, Tyler Quinn

Call to Order: The meeting was called to order at 8:04 a.m.

A motion to approve the January 2026 Board meeting minutes was made by Elyse Perry and seconded by Emily Hennessey with all in favor.

Treasurer's Report – Darice Mayhew

- Fulton Checking Account
  - Beginning balance as of 1/1/2026: $87,602.60
  - Ending balance as of 1/31/2026: $91,460.88
- Investment Balance as of 1/31/2026: $116,392.54

Old Business – Darice Mayhew

- StarChapter System Upgrade
  - The board voted to approve an unbudgeted expense of $600 for upgrading to a new version of StarChapter, which will increase the monthly fee from $133 to $180.
  - A motion to approve was made by Elyse Perry and seconded by Emily Clemmer with all in favor.
- Harrisburg Chamber Events and Future Event Attendance Clarification
  - Shared the flyer that includes the free regular offerings. Attendance at those were encouraged for board members.
  - The board discussed benefits of attending Chamber events and advised board members they can register individually using their own HRPCPA emails.

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New Business – Darice Mayhew

- Certification Request Status (Shannon McCurdy)
  - Only educational content counts towards certification credits not announcement or sponsor time.
  - Accurate reporting on session lengths or certification forms is necessary.
- March 2026 meeting moved from virtual to in-person led by the Diversity Committee.
- Philly SHRM Partnership - we will continue to partner and announce events that are free or discounted to our membership.
- OneHR Conference - Board has 6 volunteer spots for Board members to attend and staff our chapter's sponsor table in May. Volunteers to be confirmed by the next board meeting. Elyse Perry will be presenting at this conference.

Core Leadership Area (CLA) Reports

- **Membership – Mark Clarke**
  - 262 active members versus January 2025 active membership of 223.
  - 132 expired members versus January 2025 expired membership of 164.
  - 5 pending members versus January 2025 pending membership of 7.
  - Committee meeting Thursday, February 12th.
  - The committee will contacting the expired members list for outreach phone calls to be completed by February 20th.
- **Membership Engagement – Daria Warner**
  - Seeking new volunteer activities based on member feedback.
  - Ronald McDonald House can only accommodate small groups.
  - Board offered to assist in seeking other nonprofit organizations that could accommodate our group, i.e. Salvation Army or United Way.
- **Programs – Ellen Arevalo-Barrera**
  - 17 responses to feedback survey from the January Chapter meeting.
  - Feedback comments noted - longer session, interest in DEI topics, reasonable accommodation case law and clarification on agency roles.
  - Committee is working on finalizing the first in person mtng at HACC in March.
  - Committee meeting Wednesday, February 12th.
  - Upcoming meeting schedule: February virtual, March - June in person, July and August virtual
- **Professional Development – Jessica Schneck**
  - Working on SHRM Certification study materials.
  - Lunch & Learn Series - need to follow up on March's speaker certification.
  - Committee is in need of additional, active volunteers.
  - Jessica will provide an update on the number of recent study group attendees who have passed the SHRM exam for the next meeting.

- **Legal/Legislative – Katherine English**
  - Review of upcoming Legal & Legislative series and committee's continual work on the series.

- **Diversity – Hattie McCarter**
  - Jinada Rochelle, an HRP member and Programs committee member will be our speaker for the March Chapter meeting.

- **Workforce Readiness/College Relations – Elyse Perry**
  - New member added to the committee.
  - Committee was invited back to speak at Penn State Harrisburg in March to the HR student group.
  - Working through the reprogramming of Charles Sciotto Awards process.
  - Solidified 5 awards to start for the year: SHRM Certification Study Group Award, Continuing Education Award, Full-Time Student Award, PA SHRM Conference Award, and an HR Professional of the Year Award.
  - The committee is working on finalizing the application and scoring rubric for these awards, with plans to announce them in April 2026.
  - The committee will also propose an HR 101 webinar series for the fall, targeting August through October, which Darice confirmed would not conflict with other scheduled events.

- **Conference –Emily Hennessey**
  - Radisson Penn Harris is currently the preferred vendor due to space constraints at other locations.
  - Considering possibilities of an October date or November 4th. Note made to avoid Election Day.
  - The committee continues to reorganize and delegate tasks to committee members.

- **Foundation – Christine Keyser**
  - No updates at this time

- **Communications – Darice Mayhew**
  - New committee is getting organized and members are taking on delegated tasks.

- **Vice President - Emily Clemmer**
  - Provided an update on sponsorships:

Chapter Meeting Sponsorships Secured:

- March 24, 2026 (In Person) JFC Global
- April 28, 2026 (In Person) Gallagher
- July 28, 2026 (Virtual) Mount Hope Estate & Winery
- August 25, 2026 (Virtual) Hubric Resources
- December 9, 2026 (In Person) The Carlisle Group

Sponsorships Still Available

- May 19, 2026 (In Person)
- June 23, 2026 (In Person)
- September 22, 2026 (In Person)
- Prof Dev Lunch & Learn and Risk & Mitigation Series

- **Round Table Discussion**
  - No additional items discussed.

Adjournment

A motion to adjourn was made by Shannon McCurdy and seconded by Jessica Schneck with all in favor. The meeting was adjourned at 9:05 a.m.